

**U.S. DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, DC 20202**

POLICY DIRECTIVE

RSA-PD-95-05

RSM 1250

DATE : **June 22, 1995**

ADDRESSEES : **STATE VOCATIONAL REHABILITATION AGENCIES
(GENERAL)
STATE VOCATIONAL REHABILITATION AGENCIES (BLIND)
REGIONAL REHABILITATION CONTINUING EDUCATION
PROGRAMS (RRCEPS)
RSA SENIOR MANAGEMENT TEAM**

SUBJECT : **OMB Approval for the Continuation of Data Collection on Post-Employment Services and Annual Reviews (RSA-62 Form)**

POLICY STATEMENT : **Under the Paperwork Reduction Act of 1980, the Office of Management and Budget (OMB) has approved the continuation of data collection on Post-Employment Services and Annual Reviews using the RSA-62 Form through May 31, 1998.**

The RSA-62 Form remains essentially unchanged except for the separate accounting of ineligibility reviews in process at the end of the previous fiscal year in Part B of the form. This separate accounting was considered useful to facilitate conformance to the statutory requirement in this regard. As there is not enough time left to implement this change for FY 95, the previous RSA-62 Form should be used through FY 95. Beginning October 1, 1995 (FY 96), all agencies should submit their data according to this newly approved form. A consistent form of reporting by all agencies is essential for comparison purposes and for useable data.

The due date for submission of the report for a fiscal year remains at 30 days after the end of that fiscal year. The completed form should be sent to:

The Rehabilitation Services Administration
FMISS
Data Management Unit
330 C Street, S.W., Room 3042
Washington, DC 20202-2551

The completed form may also be sent by fax using the fax number (202) 205-9772.

A copy of the completed form should also be sent to the appropriate RSA

regional office by the due date.

For the purpose of these data collections, State Vocational Rehabilitation agencies shall comply with the requirements of 34 CFR 361.49 (Protection, use and release of personal information) in obtaining data from individual clients.

CITATIONS IN LAW : Section 103(a)2; Section 101(a)9(D); Section 101(b); Section 101(a)(16); Section 107(c); and Section 13 of the Rehabilitation Act, as amended.

CITATION IN REGULATIONS : 34 CFR 36.23

EFFECTIVE DATE OF POLICY : January 31, 1994

EXPIRATION DATE : May 31, 1998

INQUIRIES : Neal Nair, RSA Central Office, (202) 205-5514

Fredric K. Schroeder, Ph.D.
Commissioner